

August 2022

Outwood Academy Adwick

Windmill Balk Lane, Woodlands, Doncaster,
South Yorkshire, DN6 7SF

Tel: +44(0)1302 722237 Fax: +44(0)1302 337345

Web: www.adwick.outwood.com

Principal: Mr Andy Scruby

Dear Parent/Carer,

We are delighted to confirm that your student has the offer of a place at Outwood Post 16 Doncaster for September 2022. We are extremely excited for your child to begin their Post 16 education with us.

The formal enrollment process for the new Y12 students will be on Tuesday 6th September. All new Y12 students will be expected to attend the academy between 9am - 11am. During this time students will finalise their enrollment to Outwood Post 16 Doncaster and will receive an assembly delivered by the Post 16 Team. Students will begin to follow their normal timetabled lessons from 11am on Wednesday 7th September.

Transport to Danum

It is an academy expectation that all students travel to Danum to access their Danum lessons. We provide free transport to Danum at the following times:

- 7:45 am - P1 & 2 Danum Lessons
- 10:30 am - P3, 4 & 5 Danum Lessons

Students will have the opportunity to travel back to Adwick at 10:30 or 14:35. The bus to Danum will leave from the West Gate car park. If a student misses the bus or is unable to attend the Danum lesson then the Post 16 Team will need to be contacted.

Uniform/Dress Code

Please note that for the enrolment day we do expect students to adhere to the Post-16 business dress code, a reminder of which is below.

Female	Male
Smart jacket with trousers, skirt or dress	Smart suit (jacket & trousers of the same colour)
Appropriate blouse or top (not low cut)	Shirt and tie of choice
Tights must be worn with skirts or dresses	Tie must be worn with collar fastened
Smart shoes with heels up to 1 1/2"	Tie length to reach top of trouser/belt
Smart boots are allowed – not UGG type boots	Smart shoes
No shorts	No shorts
No sandals, or shoes/boots with open toes	No sandals, shoes or boots with open toes
No trainers or canvas shoes	No trainers or canvas shoes
No hoodies	No hoodies

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Mobile phones must be switched off, kept in bags and not seen on the corridors or in lessons. Post 16 students are permitted to use mobile phones on site but this is only within the Post 16 area and during break & lunch times. If seen they will be confiscated and must be collected by an appropriate adult.

Tutor & Guidance

All Post 16 students will be expected to attend a tutor group and Guidance. The tutor group attendance will be impacted on whether or not the student is travelling to or returning from Danum. All Post 16 students must attend guidance sessions. For Y12 the sessions will run from 9:25-10:25 every Wednesday. In the Guidance sessions students receive support for health & well being, careers and support for work experience & university applications.

Lunch Arrangements

As part of the transition from Y11 into Y12 students will be allowed to leave the site during the school day at certain times. For lunch students can leave the site between 12:30 and 1pm but must return by 1pm to complete their PM lesson. Students can access the academy dining hall or bring a packed lunch. The same arrangements will be in place for students that are at Danum for their lessons.

Study Periods

All students will be allocated 5 hours study time outside of their normal. Students will sign up to the agreed study hours in their Guidance lesson. Students will be expected to work in the Post 16 area during their agreed study times. All Post 16 students can also leave site at 11am on Thursday's unless they opt to complete a study period or are resitting GCSE English or maths or completing Core maths or EPQ.

There will be careful monitoring of the above arrangements. If students fall behind in the following key criteria at each Praising Stars assessment point they will be asked to remain in school on Thursday afternoon and to remain in school at lunch times:

- Attendance falls below 95% without authorised absence
- Punctuality - a student is late to lessons on 5 separate occasions
- Effort below E3 on Praising Stars Reports
- All home learning completed & handed in to teachers on time

If students do not achieve the above criteria then the Post 16 team may remove Post 16 privileges until the situation improves.

If you do not want your child to leave site during the school day please email n.tweedale@adwick.outwood.com



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We look forward to welcoming your student in September. If you do have any concerns or queries please don't hesitate to get in touch using the details below.

Yours faithfully,

Mr N Tweedale

Assistant Principal

n.tweedale@adwick.outwood.com

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